

GROWTH BUSINESS OF THE YEAR AWARD

Sponsored by:

PURVES

Entry Criteria

Applications are invited from any business or enterprise based in the Scottish Borders regardless of sector or size. This includes recent business start ups and businesses which have been established for some time.

This award will go to a business enterprise which has increased its potential over the latest financial year, and the judges will be looking for the achievement of outstanding levels of sales, profit and market share improvement. Under-pinned by strong financial performance, the size and age of the business will be considered, as will the strength of the organisation's organic growth strategy (rather than merger and acquisition activity).

In addition, the judges would like to know more about the 'personality' of the business - the qualities which make the business successful, and how the business makes a positive impact on the Scottish Borders economy.

Business Organisation Details

Please complete these details as they should appear on any publicity material

Full Organisation Name		
Address		
		Post code
Telephone		
Email		
Website		

Applicant Details (Name of person submitting the application)

First Name		Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>
Last Name		
Job Title		
Full Organisation Name		
Address (if different from above)		
		Post code
Telephone		
Email		

1. In no more than 100 words, please provide a brief description of your business and the sector in which it operates

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2. About your business

Business Start Date:		
Company Structure:	Sole Trader/ Partnership/ Limited Company/ etc...	
Number of Employees	No. full time:	No. part time/ seasonal:
Annual Turnover:	Date of financial year end:	

3. Please describe in no more than 750 words why your entry should be considered to receive the award

You should demonstrate the business growth you have achieved over the last 12-18 months, in areas such as – product or service development, staff, customer base, profit or annual turnover, or market share.

You should also provide evidence of how you measure business performance, including key result areas and methods of evaluation.

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4. Strategy for continued sustainable business growth

You should summarise your organisation's future goals and how you plan to achieve these.

(A copy of your business plan can be attached as part of your application submission, which details how you plan to ensure the continued growth and development of your business)

5. Contribution to the local economy

Can you describe the 'personality' of the business - the qualities which make the business successful, and how the business makes a positive impact on the Scottish Borders economy.

Conditions of Entry

- Entries must be received no later than 12 noon on **Friday 29 January 2010**.
- Entry is free of charge - there is no registration cost for entering the awards.
- All information will be treated as confidential and will be used solely for the purposes of the Scottish Borders Business Excellence Awards.
- Applicants entering the Awards must be based within the administrative area of the Scottish Borders.
- Organisations are encouraged to enter more than one category if appropriate, but they may only make one application in each category.
- Organisations sponsoring an individual award are not eligible to enter that award category.
- The named applicant must be authorised to enter their organisation into the awards programme.
- The business/organisation being nominated must agree to take part in any publicity organised by Scottish Borders Council to promote the Scottish Borders Business Excellence Awards.
- Each application will be considered on its own merits and the scale and resources of the applicant organisation will be taken into consideration.
- Support material will not be returned unless specifically requested.
- Short listed applicants may be asked to provide verification of any claims made in their application, and the judges reserve the right to audit any information supplied.
- Once an organisation has been announced as a finalist, it cannot withdraw from the awards competition.
- Finalists for each of the award categories will be invited to the Scottish Borders Business Excellence Awards presentation lunch at the Scottish Borders Campus on Friday 19 March 2010, when the winner of each category will be announced.
- The judges' decision will be final and no correspondence will be entered into.

6. Declaration

I hereby certify that the information given in this entry form is correct and confirm that I have read and accept the conditions of entry

Full Name:	
Position:	
Signed:	
Date:	

Completed applications should be returned, by **29 January 2010**, to Jenny Williamson, Business Improvement Unit, Scottish Borders Council, Council Headquarters, Newtown St Boswells, MELROSE, TD6 0SA or email to JAWilliamson@scotborders.gov.uk

Call Jenny on 01835 824000 ext 5832 for any additional information you require.

You can also apply online at www.ourscottishborders.com